

Memorandum

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: March 26, 2015

Reference No.: 2.8a.(2)
Action Item

From: NORMA ORTEGA
Chief Financial Officer

Prepared by: Rihui Zhang, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT ALLOCATION FOR
LOCALLY-ADMINISTERED ACTIVE TRANSPORTATION PROGRAM (ATP)
PROJECTS, PER ATP GUIDELINES
WAIVER 15-06**

RECOMMENDATION:

The California Department of Transportation (Department) recommends the California Transportation Commission (Commission) approve the request by the National City (City) to extend the period of project allocation for the Safe Routes to Schools Pedestrian Enhancements project (PPNO 11-1155/Statewide Project ID 0673) for 12 months from June 30, 2015 to June 30, 2016.

ISSUE:

On August 20, 2014, the Commission approved Resolution G-14-17, which programmed \$225,000 for the Plans, Specifications and Estimate (PS&E) phase on the National City Safe Route to School Pedestrian Enhancements project. The City has experienced unanticipated delays to the project during program adoption and the Project Approval and Environmental Documents (PA&ED) phase.

BACKGROUND

The City did not receive the Letter of Award for the PA&ED phase until October 8, 2014, and could not meet the short deadline to submit an allocation request for the December 10, 2014 Commission meeting.

In addition, the City experienced a delay with the PA&ED phase because of a change in the funding type. The City requested state-only funding, but the request was denied and approved as federal funding. Therefore, the City needs to prepare both federal and state environmental documents and will take longer than anticipated.

The City has since submitted the request for allocation for PA&ED at the March 2015 Commission meeting. The City anticipates it will receive the Authorization to Proceed (E-76) on the PA&ED phase by April 2015 and start with National Environmental Policy Act (NEPA) process. Any delays in NEPA certification may take approximately eight months. The City plans to submit a request for PS&E allocation in January 2016 to meet the March 2016 Commission meeting, which is a delay of nine months. The City is requesting an additional three months to allow for any unanticipated delays.

Therefore, the City is requesting an extension to the period of allocation for PS&E of 12 months to June 30, 2016.

Current ATP Guidelines adopted by the Commission stipulate that funds that are programmed for all components of local grant projects or for Department construction costs are available for allocation only until the end of the fiscal year identified in the ATP. The Commission may approve a waiver to the timely use of funds deadline one time only for up to 12 months in accordance with Section 14529.8 of the Government Code.