

**POST & BID POSITION ANNOUNCEMENT
Bargaining Units 1, 4 and 11**

1. Reference #: 32-1-052 2. Position Number: 932-001-3593-xxx 3. Date of Posting: 10/26/10
4. Classification: Mechanical Engineering Tech III 5. Salary Range: \$4306-\$5231
6. Pay Differentials That Apply To Position: CDL Pay
7. Working Hours Of Position: 06:30 a.m. to 03:00 p. m
8. District/Division: 32/Equipment Section: Quality Assurance Geographic Location: Sacramento
(If selected and the position requires a relocation, the Department will NOT provide relocation assistance.) **Determination for relocation will be made by Hiring Supervisor.**

9. **Specific Qualifications and Requisite Skills Required:** (Attach a separate sheet if additional space is needed.)

A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and or Experience):

B. Technical & Professional Skills & Abilities:

Basic knowledge of all aspects of highway maintenance equipment/vehicle in relation to mechanical, electrical, welding and hydraulics performance. Ability to analyze equipment functions as required in the specs and drawings. Ability to read and analyze mechanical drawings and identify discrepancies. Ability to do simple engineering calculations. Ability to communicate verbally and create good working relations with CT employees and contacts in the private sector. Ability to write performance and inspections reports with clarity and sufficient details so as to effectively communicate problems.

C. License and/or Certification Requirements:

Class C California driver's license

D. Physical Abilities to Perform Essential Functions:

Ability to: travel by air and/or ground without complications, to lift and carry 100 lbs, crawl under and climb over any DOE equipment, sit at a desk and operate office computers for extended periods.

E. Other Departmental Requirements:

F. Duty Statement/Description of Duties:

Under the direction of a Senior Equipment Engineer, the incumbent assists in the daily operations of the Quality Assurance Branch. Typical duties include assisting the Quality Assurance Branch in the inspection of new highway maintenance equipment and vehicle purchased by Caltrans. In this capacity, the incumbent will inspect and test equipment to assure compliance with equipment purchasing specifications and drawings and operational functionality. This position requires extensive travel.

10. Final Date and Time for Receiving Bid: November 8, 2010

11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>

11. Submit Bid to:

Name: Ross Snyder

Address: P O Box 160048, MS 3, Sacramento, CA 95816

Telephone Number: 916-227-9709

FAX Number: 916-227-5230

E-mail Address: ross_snyder@dot.ca.gov

Window period employee must be available for contact (**Unit 1&4 Only**): From: _____ To: _____
(If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)

12. Expected Reporting Date To Position (**Unit 11 Only**): December 8, 2010
(If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)