

Hugh Thomas
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SUMMARY OF QUALIFICATIONS:

Substantial experience managing the development and construction of public works projects.

Extensive knowledge of construction specifications, contract requirements and construction operations.

Exceptional negotiating and communication skills.

EXPERIENCE:

10/96 to Present. Government Contract Consultant, Self Employed.

- Served as Disputes Review Board (DRB) Member or Chairman on one hundred and thirty eight projects.
- Served as Dispute Resolution Advisor on 11 Caltrans projects.

07/92 to 10/96 Chief of the Caltrans Claims Resolution Branch, Caltrans Headquarters

- Provided training in claims resolution techniques, methods, policy and procedure. Provided direction and support in the development of claims material for the Agency Director's Board of Claims Review and to the Legal Department in the event of arbitration.
- Ensured that all claim settlements and determinations were in accordance with Caltrans policy and applicable state law.
- Provided direction in the development of policy within Caltrans regarding the areas of contract administration related to contract claims.
- Involved in the development and implementation of specifications for partnering and the use of Dispute Review Boards on Caltrans contracts.
- Handled over 200 Boards of Review and participated in over 30 Board of Review panels and was the single member Board on an additional 30 review hearings.

03/90 to 07/92 Construction Coordinator, Caltrans Headquarters Construction Office.

- Reviewed the construction contracts in four Caltrans Districts to ensure contract administration complied with statewide standards.
- Provided the District assistance with solving major problems in materials and construction methods.
- Provided direction and review of major change orders, fund requests, claim resolutions, safety and traffic handling in the Districts.
- Ensured that information regarding problems in the Districts was considered in the development and modifications of state policy in the Project Development, Construction, Materials and Specifications areas.

11/77 to 03/90 Construction Engineer, Caltrans District 03 (Marysville)

- Identified needs, budgeted, and allocated the personnel, training, all equipment and operating expenses for the District 03 Construction Branch.
- Directed a staff of Resident Engineers and constructions inspectors in the administration of 30 to 35 major construction contracts each year.
- Responsible for the resolution of all contract claims arising from the projects under my supervision.

12/74 to 11/77 Construction Engineering Resources Manager, Caltrans Headquarter

- Analyzed and evaluated personnel and equipment budgets and utilization practices for the construction function on a statewide basis.
- Developed computerized system for estimating staffing needs for construction projects.

02/66 to 12/74

- Chief Value Engineer, Caltrans Headquarters
- Project Development Engineer, Caltrans District 07 (Los Angeles) .
- Surveys Engineer, Caltrans District 07

10/57 to 02/66

Caltrans Headquarters and Various Caltrans Districts

- Non-supervisory assignments in the areas of Construction, Project Development, Surveys, Hydrology and Hydraulics and Value Engineering.

EDUCATION:

B.S. Management Science, Operations Research, U.C. Los Angeles, 03/18/72

Rail Transportation Certification Program, U.C. Berkley, 12/19/84

Trained Value Analyst, Department of Defense, 11/17/72

DRB Member training, 1999, 2002, 2005

DRB Chairman training, 2000, 2002, 2005

DRB-DRA training 2007