

# SAMPLE

RESOLUTION # \_\_\_\_\_

**AUTHORIZATION FOR THE EXECUTION OF THE  
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS  
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)**

*(The following is sample language that could be included in your Board Resolution, necessary for execution of Certification and Assurances and Authorized Agent forms)*

**WHEREAS**, the \_\_\_\_\_ *(Agency)* is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the \_\_\_\_\_ *(Agency)* wishes to delegate authorization to execute these documents and any amendments thereto to \_\_\_\_\_ *(Name and title)*.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the \_\_\_\_\_ *(Agency)* that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that *(Name and Title)* be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

**AGENCY BOARD DESIGNEE:**

**BY:** \_\_\_\_\_