

***WELCOME TO THE***



**FTA GRANT PROGRAM  
PROCUREMENT BRANCH**

# AVAILABLE VEHICLES

## Wheelchair Accessible Vans and Buses

- Minivan
- Small Cutaway Bus
- Medium Cutaway Bus
- Large Cutaway Bus
- Larger Cutaway Bus



Should the vehicle cost exceeds the grant amount, the agency is responsible for all costs above this maximum.

# HAVE YOU CONSIDERED

OPERATING COST and Program requirements also...

- Insurance
- Fuel type
- CNG Storage Facility
- Preventative Maintenance
- Drivers and training
- Maintenance costs
- CHP Inspection Program

# And what about...

- Fully Executed Standard Agreement
- A Qualified Mechanic \$\$\$
- \$\$\$ for Fuel
- Insurance \$\$\$
- A Qualified Driver \$\$\$
- \$\$\$ for Fuel
- Clients to be picked up
- \$\$\$ for Fuel

# PROJECT PERFORMANCE

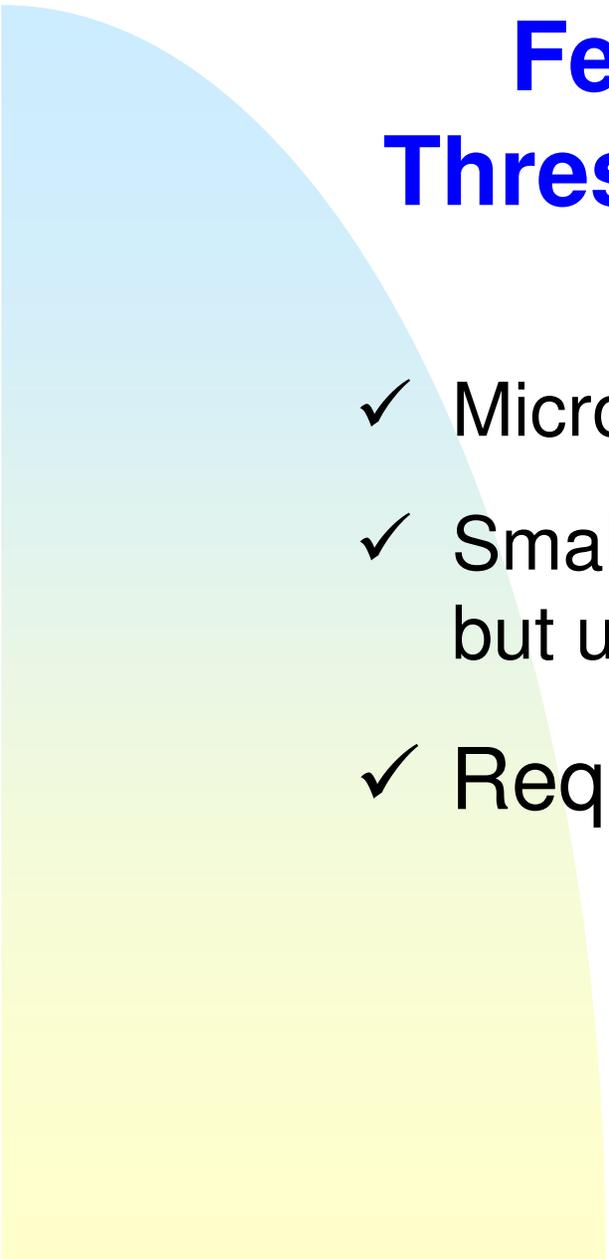
- Equipment Maintenance and Inspection
- Insurance
- Equipment Ownership and Relinquishment
- Satisfactory Progress

# RELATION OF PARTIES

- No State Obligations to Third Parties.
- STATE Approval of All Subcontracts.

# Federal Requirement

- 49 CFR Part 18 – Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
- 49 CFR Part 19 – Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, hospitals, and other Non-profit Organizations
- FTA Circular 4220.1F – Third Party Contracting Guidance, Rev. 4 (3/18/13)



# Federal Procurement Threshold and Procedures

- ✓ Micro Purchase – \$3,000 or Under
- ✓ Small Purchase - More than \$3,000 but under \$100,000
- ✓ Required Documentation

# Required Contract Clauses

	Federal Required Model Contract Clauses	Contract Page	Rolling Stock	Operating	Const	Consultant Services	Research	Goods	Prof Srvc
1	Fly America - Required for air transportation.								
2	Buy America		>\$100,000		>\$100,000			>\$100,000	
3	Charter Bus and School Bus			X					
4	Cargo Preference - Required for transport of materials by ocean vessels.								
5	Seismic Safety				New Bldg				
6	Energy Conservation		X	X	X	X	X	X	X
7	Clean Water		>\$100,000	>\$100,000	>\$100,000	>\$100,000	>\$100,000	>\$100,000	>\$100,000
8	Bus Testing		X	Turnkey					
9	Pre-Award and Post Delivery Audit		X	Turnkey					
10	Lobbying		>\$100,000	>\$100,000	>\$100,000	>\$100,000	>\$100,000	>\$100,000	>\$100,000
11	Access to Records and Reports			X	X	X	X	X	X
12	Federal Changes		X	X	X	X	X	X	X
13	Bonding				>\$100,000				
14	Clean Air		>\$100,000	>\$100,000	>\$100,000	>\$100,000	>\$100,000	>\$100,000	>\$100,000
15	Recycled Products		* >\$10,000	* >\$10,000	* >\$10,000	* >\$10,000	* >\$10,000	* >\$10,000	* >\$10,000
16a	Davis-Bacon Act				>\$2,000				
16b	Copeland Anti-Kickback Act				X				
17	Contract Work Hours and Safety Standards Act		>\$100,000		>\$100,000	>\$100,000	>\$100,000	>\$100,000	>\$100,000
18	[FTA Reserved]								
19	No Government Obligation to Third Parties		X	X	X	X	X	X	X
20	Program Fraud and False or Fraudulent Statements and Related Acts		X	X	X	X	X	X	X
21	Termination		>\$10,000	>\$10,000	>\$10,000	>\$10,000	>\$10,000	>\$10,000	>\$10,000
22	Government-wide Debarment and Suspension (Nonprocurement)		>\$25,000	>\$25,000	>\$25,000	>\$25,000	>\$25,000	>\$25,000	>\$25,000
23	Privacy Act								
24	Civil Rights		X	X	X	X	X	X	X
25	Breaches and Dispute Resolution		>\$100,000	>\$100,000	>\$100,000	>\$100,000	>\$100,000	>\$100,000	>\$100,000
26	Patent and Rights in Data						X		
27	Transit Employee Protective Agreements			X					
28	Disadvantaged Business Enterprise (DBE)		X	X	X	X	X	X	X
29	[FTA Reserved]								
30	Incorporation of Federal Transit Administration Terms		X	X	X	X	X	X	X
31	Drug and Alcohol Testing			X					

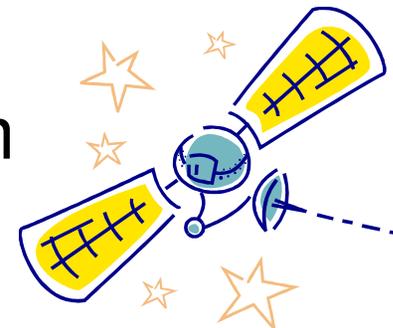
\*Procurement items designated by EPA - 40CFR247

Model Contract Clauses are found in Appendix A.1., [http://www.fta.dot.gov/grants/13054\\_6037.html](http://www.fta.dot.gov/grants/13054_6037.html)

	Additional Required Elements	Contract Page	Bid Solicitation	3rd Party Contract
1	Protest Procedures		X	
2	Contract Amount			X
3	Contract Terms- Period of Contract		X	X
4	Contract Options		X	X

# Intelligent Transportation System (ITS)

- Considerations for planning
- Compliance with Regional ITS Architecture
- Conformance with National ITS Architecture and Standards.
- Caltrans ITS Compliance Form





# RESOURCES



Caltrans DMT Procurement Management Webpage:

<http://www.dot.ca.gov/hq/MassTrans/Procurement-Mgmt.html>

- Procurement Document Review & Procedures
- FTA Required Contract Clauses
- Micro-Purchase Form & Procedures
- Small Purchase Procedures
- Bid Selection/Contract Award
- Independent Cost Estimate (ICE)

Intelligent Transportation Systems (ITS):

<http://www.dot.ca.gov/hq/MassTrans/its.html>



# Vehicle Procurement

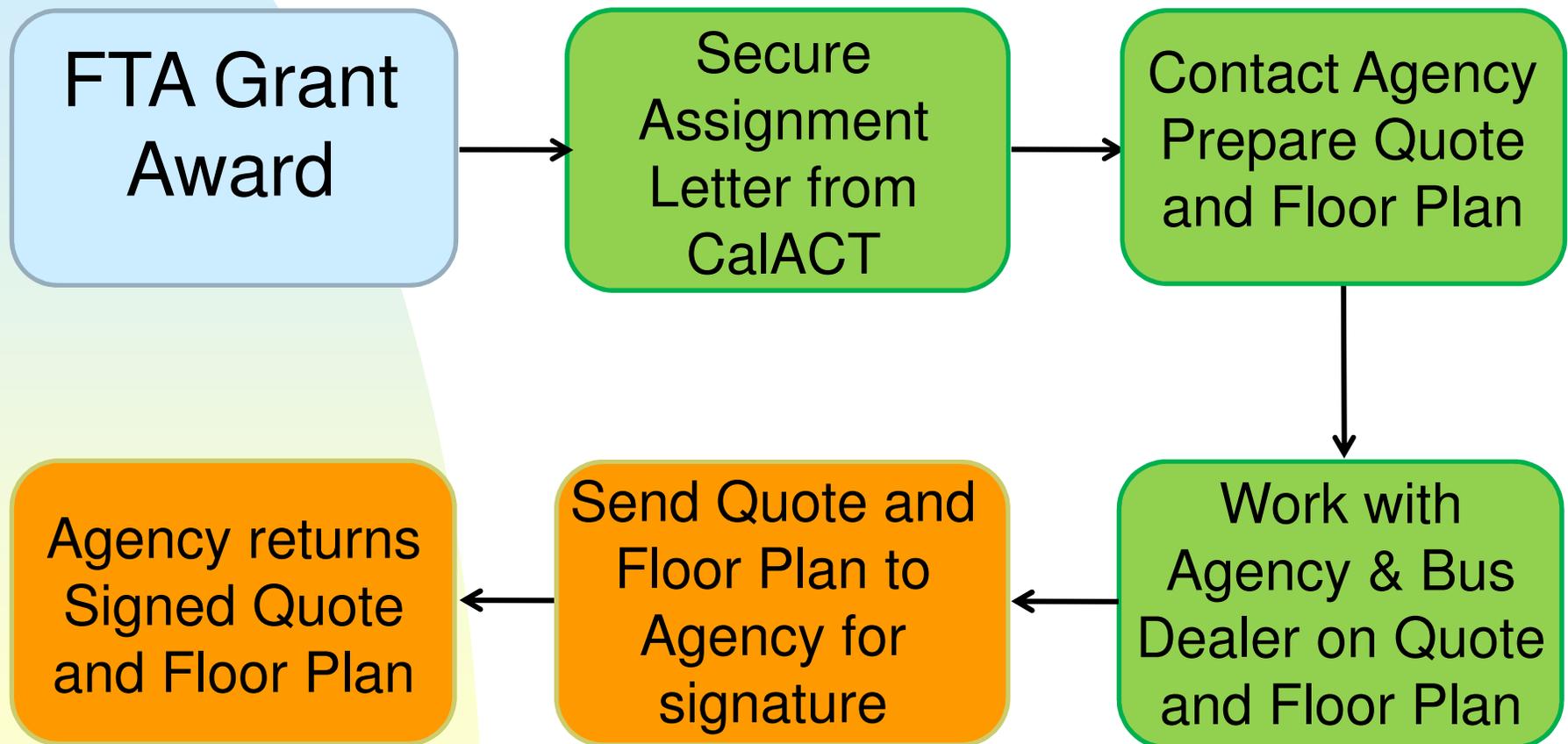
## ➤ WHAT'S NEW

- State Vehicle Contract expired on 6/30/2013 – Small, Medium, Large Cutaways
- Working on Leveraged Agreement to use CalACT/MBTA Contracts – Minivans, Cutaway, and Heavy Duty Bus

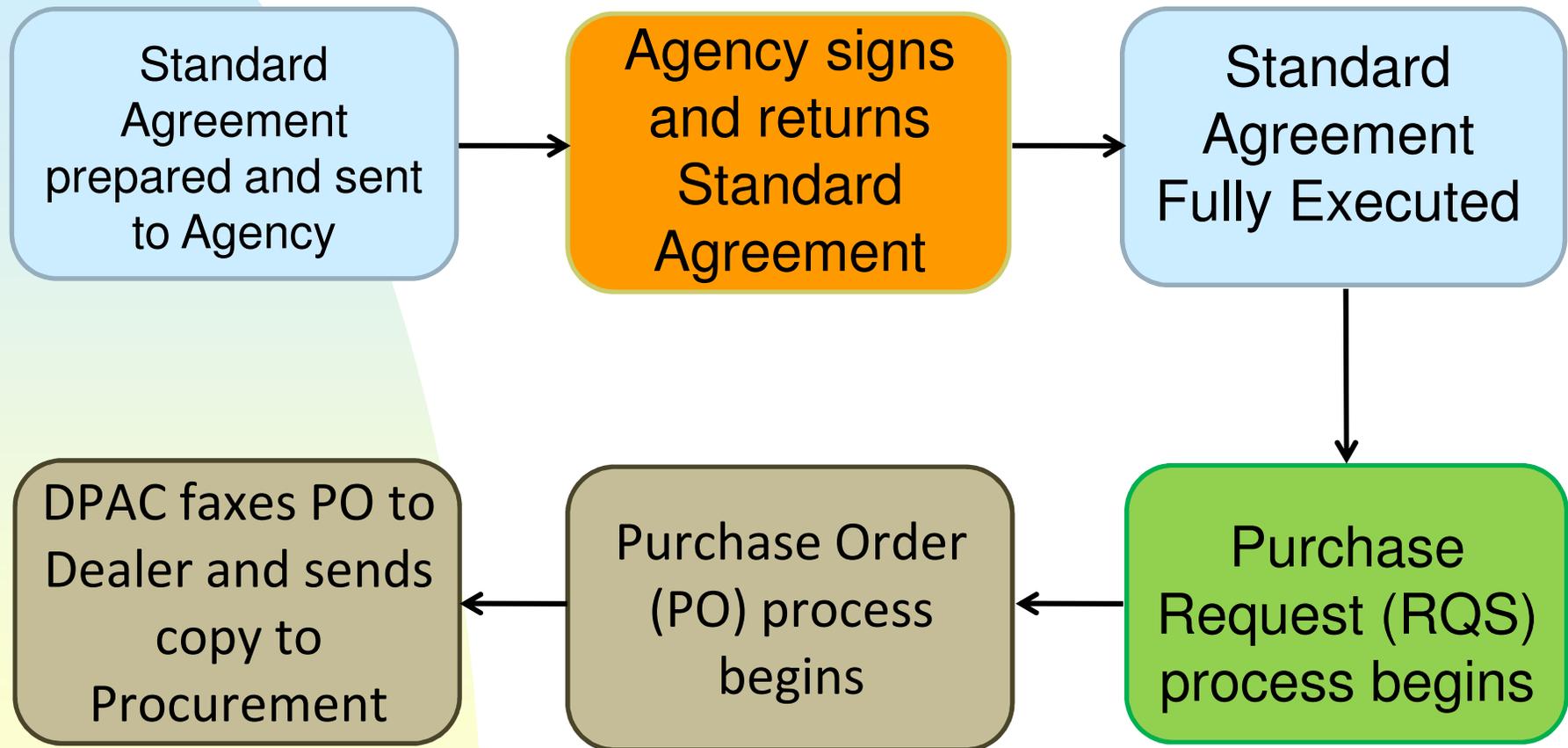


DGS/CalACT Leveraged  
Agreement  
(pending FTA approval)

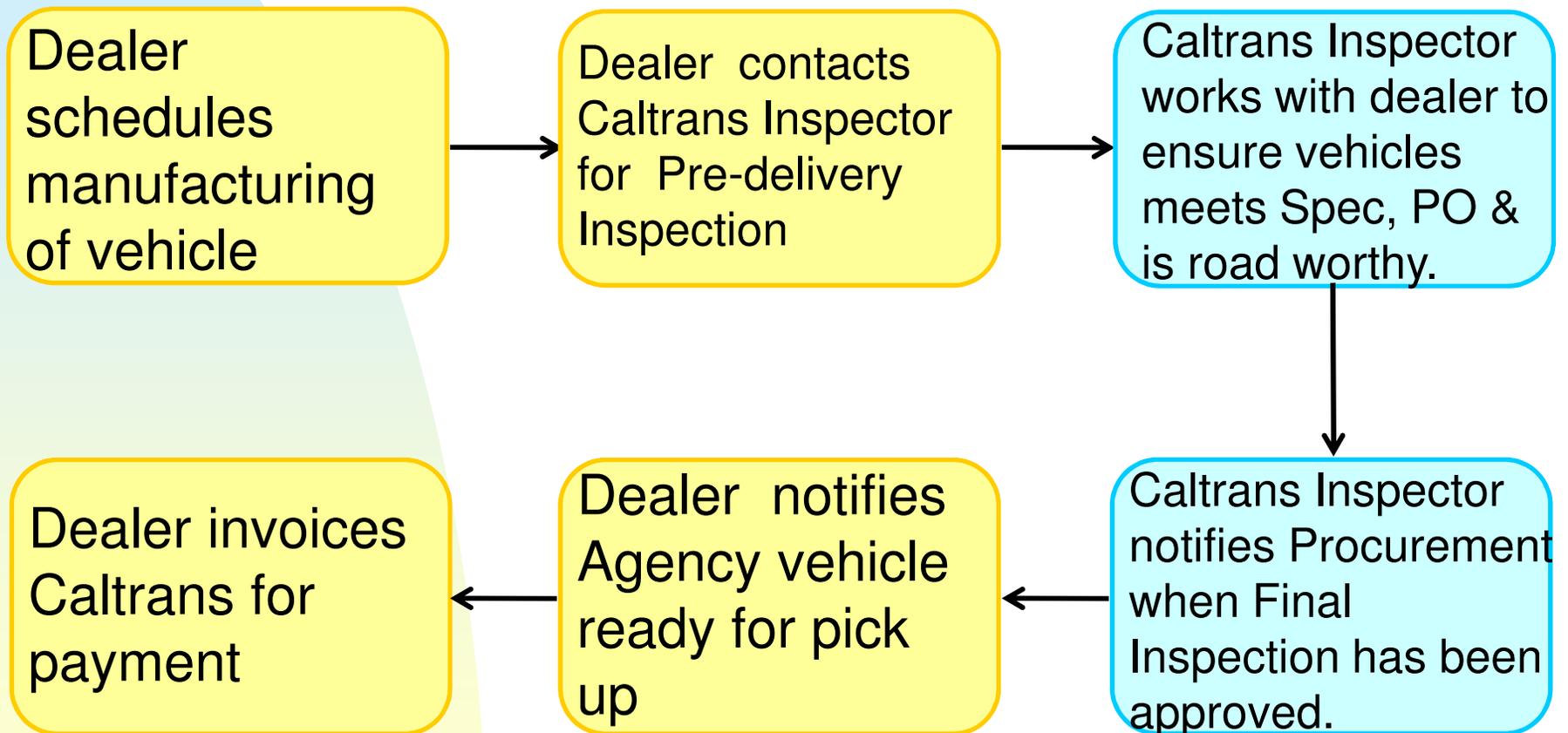
# 5310 Vehicle Procurement Process



## 5310 Vehicle Procurement Process (cont'd)



## 5310 Vehicle Procurement Process (cont'd)



# Start Thinking Now

- Number of seats – Fixed, foldaway, flip
- Number of Wheelchair Positions
- Front or Rear Lift
- Raised Floor
- Transit Stripes
- Brake Retarder



# TYPE IV (Class D) LOW FLOOR MINIVAN

Eldorado Minivan



Braun Minivan





# TYPE I (Class A) SMALL BUS (FORD)

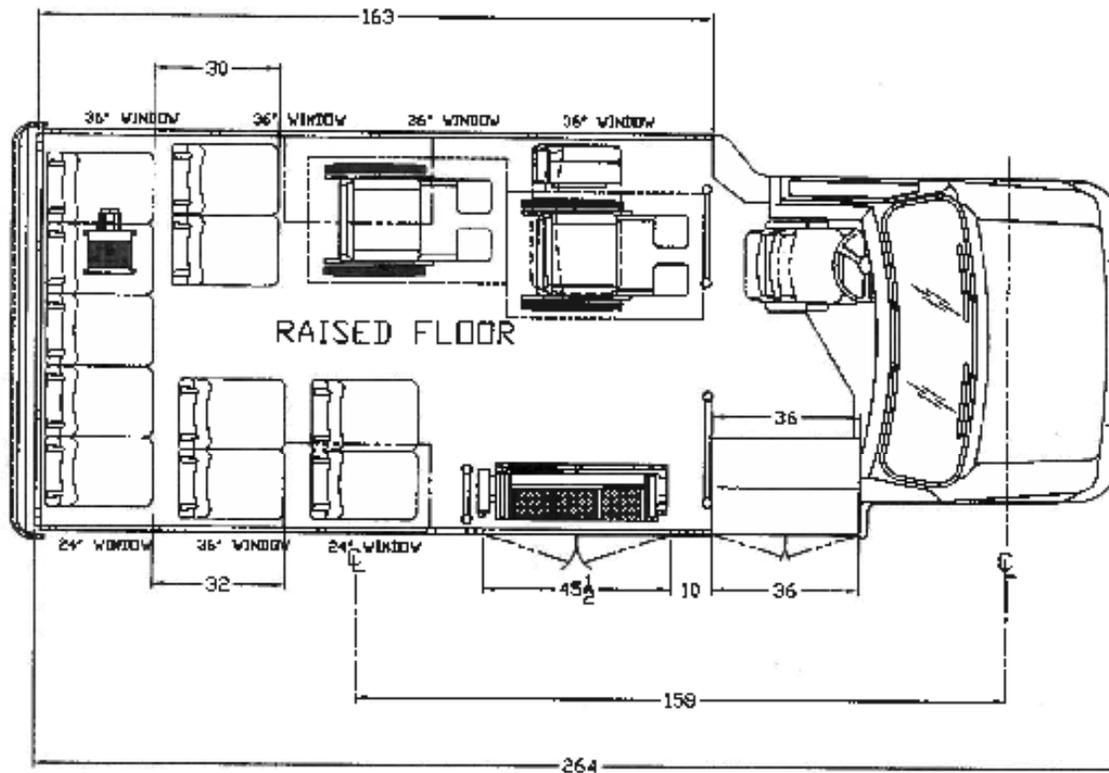




# TYPE II (Class B) MEDIUM BUS Rear Lift



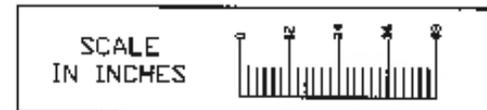




TYPE 2, STANDARD, FRONT LIFT

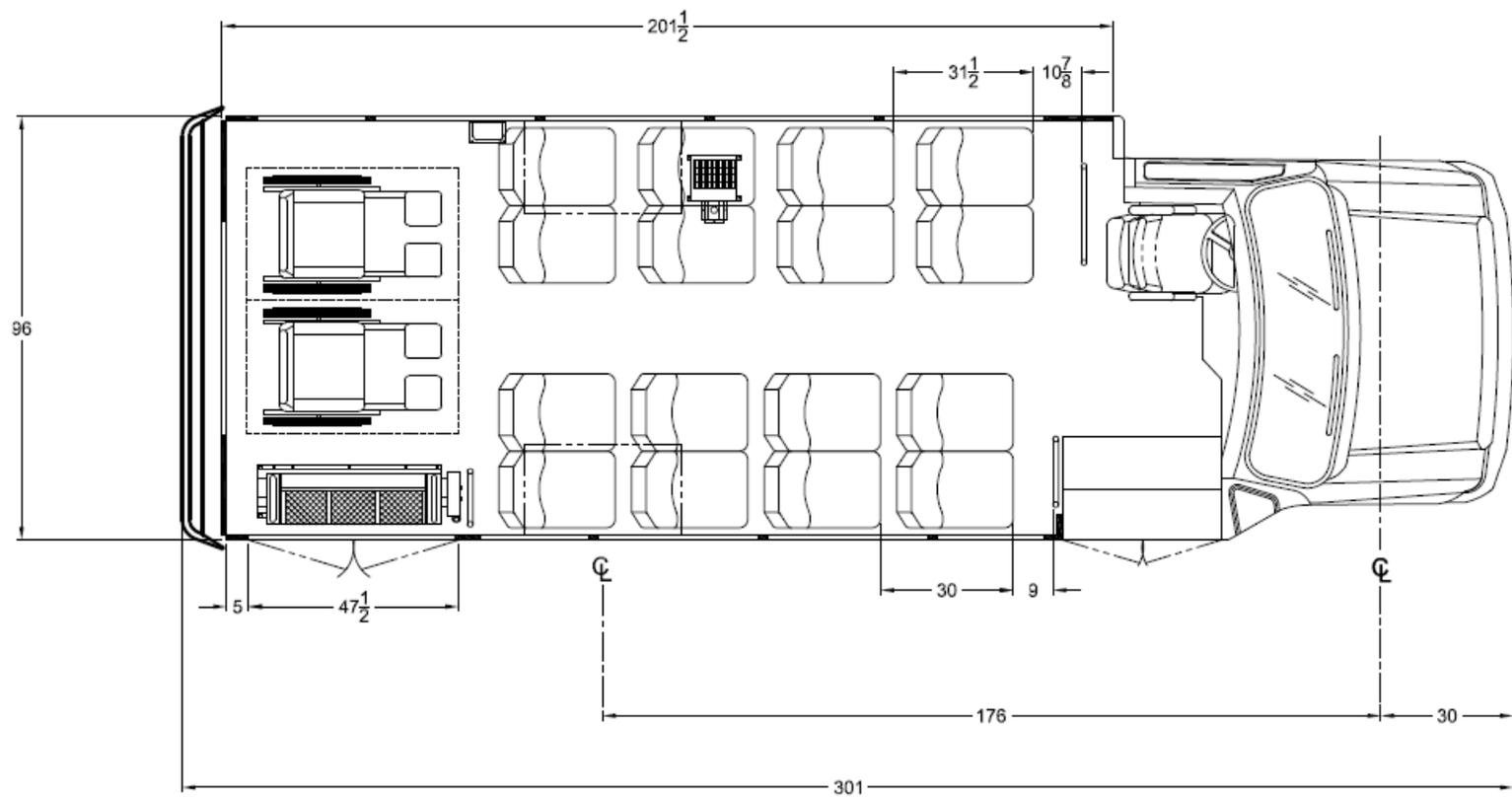
DEALER APPROVAL	
<input type="checkbox"/>	APPROVED
_____ CUSTOMER SIGNATURE	

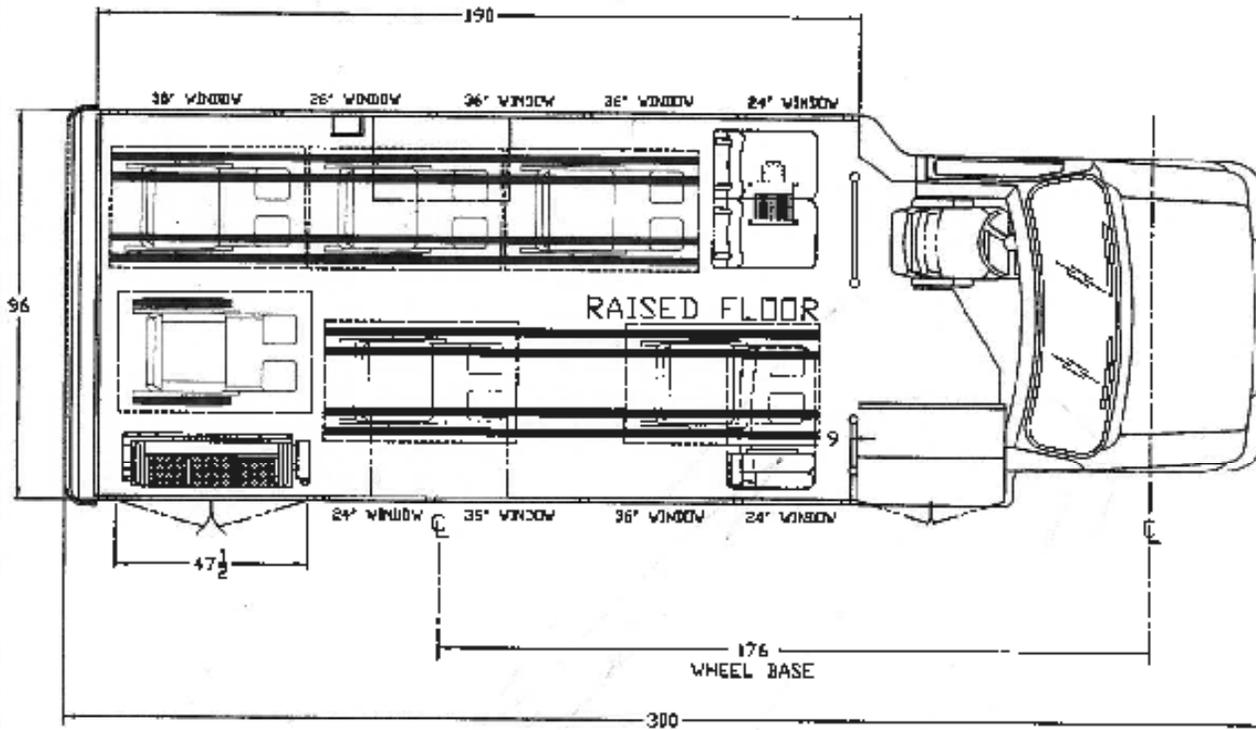
E-450 14,050 GVWR



# TYPE III (Class C) LARGE BUS Rear Lift







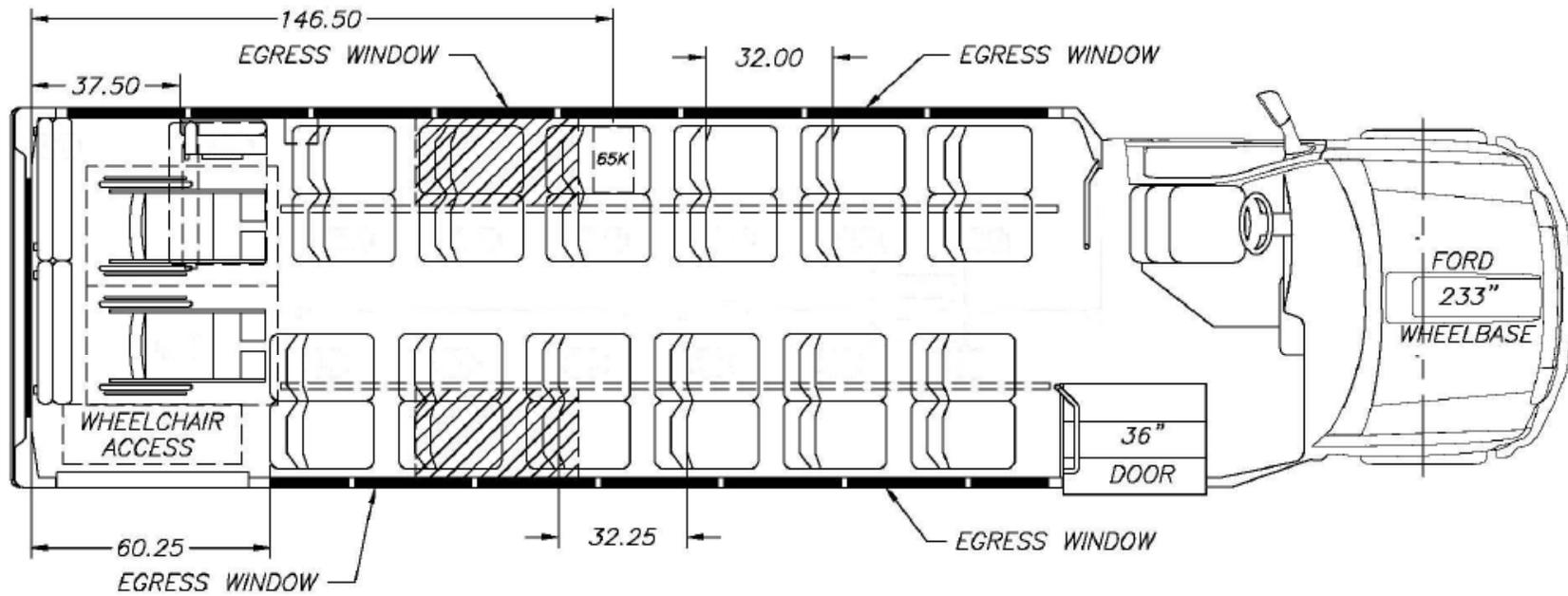
DEALER APPROVAL  
 APPROVED  
 CUSTOMER SIGNATURE

E-450 14,050 GVWR



# **TYPE VII (Class E) LARGER BUS** **Ford, Freightliner or International Chassis**





# Now that you have seen the vehicles are you ready for...

## OPERATING COST

- Insurance
- Maintenance costs
- Drivers
- Program requirements

# Helen Louie - Branch Chief



Department of Transportation  
Division of Mass Transportation  
Procurement Management Branch  
P.O. Box 942874 MS-39  
Sacramento, CA 94274-0001  
916-654-6990

**Sharlie Kessler 916-654-9986**

**Ralph Martinez 916-654-8631**