

Announcement

01/27/2015

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DLA LPP 15-01 “Consultant Selection” was posted to the Local Assistance LAPM website on January 23, 2015 at

<http://www.dot.ca.gov/hq/LocalPrograms/lpp/lpp1r1.htm>

Background:

The Division of Local Assistance produced the “Process Review of the Local Agency A&E Consultant Selection and Procurement” report in July 2014. One of the report’s recommendations was to improve the LAPM Chapter 10 with added guidance and streamlined Exhibits.

Change:

This LPP incorporates process flow charts; clarifies existing information and provides added guidance; provides a more comprehensive and simplified checklist; and improves and removes duplicate Exhibits in LAPM Chapter 10 “Consultant Selection”.

LAPM Chapter 10 and the following Exhibits are replaced in their entirety:

- 10-A: A&E Consultant Audit Request Letter and Checklist
- 10-B: Suggested Consultant Evaluation Sheet
- 10-C: Consultant Contract Reviewers Checklist
- 10-H: Sample Cost Proposal (Example #1 thru #3)
- 10-K: Consultant Certification of Contract Costs and Financial Management System
- 10-R: A&E Sample Contract Language

The following Exhibits have been deleted:

- 10-D: Consultant Contract Outline
- 10-E: Sample Payment Clauses
- 10-F: Certification of Consultant, Commissions & Fees
- 10-J: Standard Contract Provisions for Sub Consultant/ DBE Participation
- 10-L: Local Agency Certification of Cost Analysis
- 10-P: Non Lobbying Certification for Federal Aid Contracts
- 10-V: Non Discrimination Clause

Impacts:

This LPP applies to all Local Assistance Federal-aid projects utilizing Architectural and Engineering consultants.

Contact:

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