

AGENDA

Transportation Coop Committee – Special Planning Meeting

DATE: January 29, 2015 9:00 a.m. – 4:00 p.m.
LOCATION: Terminal A – 2nd Floor, Air Media Room, Sacramento International Airport

Meeting Chair:	Ray Zhang – Chief, Division Of Local Assistance
Purpose of meeting and desired outcome:	Review and assess our effectiveness, validate the charter, set direction and priorities for the future. Identify strategies to improve TCC effectiveness.
Announcements:	We will be doing lunch as a group – please bring your lunch money. Note: Times are approximate – pace of discussion will determine flow of the agenda.

	Time	Topic	Speaker	Desired Outcome
1	9:00	Introductions	All	
2	9:05	Opening comments, Purpose of meeting	Ray	Validate, update TCC charter; Assess effectiveness and plan for the future of TCC
3	9:15	Ground Rules; Review Agenda, group expectations	Halverson / All	Understand meeting process Set the context
4	9:20	Caltrans Updates	Kome Ajise	Share department strategies and priorities.
		Local Assistance Updates	Ray Zhang	Communicate the direction for Local Assistance Program. Share performance information.
5	10:00	2013 CEAC Spring Conference Action Item Update (Handouts)	Ray Zhang / Jesse Bhullar	Report on the 2013 CEAC Spring Conference Action Items.
6	10:30	TCC Charter / By-Laws	Halverson / All	Validate, revise or update charter and member responsibilities as well as our by-laws.
7	11:00	Assess Effectiveness of the TCC	Halverson / All	What are we trying to do? What are our goals? What have we accomplished? Identify key TCC accomplishments from the last two (+/-) years. How can we make the TCC more effective?
12:00 LUNCH				
8	12:45	Statewide Communication	Halverson / All	How can we better represent our constituencies (cities, counties)?
9	1:15	Establish a Priority List	Halverson / All	Three-year look ahead. Top five or ten items we need to work on in the coming year(s). Consider our bin list.
2:00 BREAK				
10	2:15	Status the key action items (upshot) from prior meetings	Halverson / All	Update the Upshot List from November meeting
11	2:35	MAP 21 NPRM on NHS performance measures (handouts)	Jesse Bhullar / Mark Samuelson	Information Sharing
12	3:35	New Business – As time allows	All	Any new items from the floor?
13	3:45	Meeting Wrap-up, evaluation. Review next steps	All	Close out
14	4:00	Adjourn	Ray Zhang	

Next Meeting Date:	March 5, 2015, May 7, 2015, July 23, 2015, September 24, 2015, November 12, 2015	All meetings to be held at Terminal A – 2 nd Floor, Media Room, Sacramento Airport (unless otherwise noted)
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For questions about this agenda, please contact:

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